

# FINANCIAL ASSISTANCE PROGRAM

## Application Form



### Program Overview

The SPW Financial Assistance Program provides financial support to parents who qualify under the School Card Scheme. For 2017, the program continues to be administered and funded by SPW directly but will still access objective and externally assessed eligibility tests.

### Eligibility

1. Eligibility for fee relief will be determined via the Department for Education and Child Development's (DECD) School Card assessment process. Eligibility criteria are based primarily on whether the applicant's combined family gross income is within School Card limits. There are additional tests for those who are self-employed or have had a change in circumstances.
2. You must be up to date with all fees (or have otherwise negotiated a payment plan with the Business Manager) at the point of application or you will not be considered for Financial Assistance.
3. The Program only relates to fees for Foundation to Year 7 students.

### School Card Application Form and Fact Sheet

The School Card application forms to be used to assess eligibility are available via the School Card section of the DECD website ([decde.sa.gov.au](http://decde.sa.gov.au))

Each application form also includes a fact sheet to assist you in completing the form.

### Closing Date

The closing date to return the attached tear-off slip and completed Form A (Income Audit) to the SPW Finance Office is 2 June 2017. All other forms and supporting documentation (if applicable) must be sent to the School Card Section at DECD by this same date.

Any applications received after this date will not be eligible for financial assistance in the current year. No other DECD published dates will apply to the SPW Financial Assistance Program.

Applications for financial assistance must be made each year.

### Assistance Amount

The amount of financial assistance to be provided to each eligible family will be \$1300 per child for 2017.

The financial assistance level provided will be assessed each year and may change from year to year based on the number of eligible families. The assistance amount will be calculated on a pro-rata basis for any split bill arrangements or student scholarships, and only applied on the portion relating to the eligible family member and their billing amount.

The financial assistance amount will be applied across the Term 3 and 4 fee invoices, once DECD have advised SPW of the eligible families.

### Application Steps

1. Complete the attached tear-off slip
2. Complete the DECD Application Form A (Income Audit) if applicable
3. Return the tear-off slip and Form A (Income Audit) to the SPW Finance Office by 2 June 2017
4. Send completed applications for all other forms directly to the School Card Section at DECD (refer to the address on the form), along with supporting financial documentation by 2 June 2017



Financial Assistance Program  
Please return to SPW Finance Office by 2 June 2017

Name:

Children:

Year Levels:

I apply for the financial assistance program in respect of the children detailed above. I enclose Form A and/or can confirm all other forms (if applicable) have been sent directly to DECD.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_