


PROCEDURE	
Title: Grievances – Parents/Caregivers	
Authorised by: Principal No.: WHS-44-01 Issue Date: September 2011 Last Reviewed: November 2017 Next Review Date: May 2020	Page Number: 1 of 2

Grievance Procedure – Parents/Caregivers

1 OVERVIEW

SPW encourages parents/Caregivers who have a problem at school to speak with the person of concern initially and work through the process as shown in the flowchart.

The flowchart on the next page describes parents/caregivers of the process they can follow to help solve their own problems, with support from staff as appropriate.

2 FURTHER INFORMATION

Further information regarding this policy is available from any member of the Executive Leadership Team.

Relevant Legislation

None

Related Policies

WHS-44 Workplace Health and Safety Policy

Related Procedures & Standard Operating Procedures

PRIN-13 Bullying and Harassment
 WHS-44-02 Grievances – Staff
 WHS-44-03 Grievances – Parents/Caregivers

Related Forms & Checklists

None

Related Safe Work Practices & Guidance Notes

None

Related Other Documentation

SPW Family Handbook
 SPW Student Diary

PRINCIPAL <i>(Signature)</i>	DATE

