

PE Teacher

St Peter's Woodlands Grammar School

Job Specification

Summary and Purpose of Position and its Responsibilities

As a PE Teacher at St Peter's Woodlands, you are accountable for the Key Responsibilities and Duties listed below which have a clear learning, teaching and pastoral focus. It is expected that you will respect and support the School's ethos, values, policies and procedures while working with loyalty and commitment to the School. Within your role you take ultimate responsibility for the learning and teaching program.

You will demonstrate a passion for teaching and have excellent interpersonal and communication skills. You will be able to demonstrate enthusiasm, energy and have a thorough understanding of current practice and first rate time management skills.

Role Accountability and Working Relationships

Whilst you are a member of the staff of St Peter's Woodlands, you are directly accountable in your day-to-day operations to the Principal through the Head of PE and Sports.

Terms and Conditions of Employment

- The level of remuneration and conditions are established by reference to the current St Peter's Woodlands Inc Enterprise Agreement 2023.
- This is a Band 1 position.
- You will be expected to work closely with class teachers within all year levels Reception to Year 6 to ensure there is strong pastoral care for the children in which the classrooms you work.

Role Description

Key Responsibilities / Duties

Teaching and Learning

- Deliver a motivating, relevant and educationally challenging Physical Education and Health program to students from Reception to Year 6.
- Teach Physical Education to students R-6 as agreed with the Deputy Principal and the Head of Learning and Teaching.
- Be inclusive of the diverse needs of learners and provide relevant and meaningful learning opportunities for all students, through the ILPs.
- Provide constructive and meaningful verbal and written feedback to in ways that build confidence and encourages continued effort.
- Create a positive, organised, stimulating and safe learning environment.
- Incorporate the use of appropriate Information Communication Technologies into learning programmes.

- Assist with the organising of all whole school Sporting Events
- Support the Head of PE and Sport in the development, implementation and review of appropriate programs from a Physical Education perspective.
- Work collaboratively with all staff and specialist teachers in the planning of units
- Accept responsibility for maintaining an atmosphere of mutual respect among students, parents and teachers.
- Provide opportunities for students to develop self-discipline, self-direction, self-regulation and a sense of responsibility to others.
- Demonstrate a willingness to actively support the Christian ethos of the school and to respect the rights, dignity and worth of all members of the school community, including the participation in Chapel services.
- Oversee all development squads and sporting teams
- Connect with other schools via hub groups
- As per your agreed timetable, supervise afterhours School Sports providing adequate support to ensure that students and adults meet the behaviour expectations of the School. This may include some weekend sports supervision; that will be time-booked.

Curriculum and Resource Development

- Provide a flexible, dynamic learning environment with a focus on inquiry and conceptual understandings.
- Ensure that lessons meet the Curriculum requirements
- Contribute to the development of curriculum, teaching and assessment materials within the PE/year levels taught
- Support the Head of Learning, Teaching & Innovation in contributing to the development, implementation and review of appropriate programs from a Physical Education and Sports perspective.
- Participate in staff development, professional learning opportunities and meetings.
- Collaborate with teachers and ELT as required to develop and implement high quality units of inquiry.

Assessment and Reporting

- Use student data (inc assessment and reporting processes) to inform teaching approaches that enable targets related to improving student learning outcomes to be achieved. Assess student performance in a variety of ways, using a range of assessment instruments.
- Collect and maintain accurate and comprehensive records of student learning and achievement.
- Share and maintain accurate records as required.
- Report effectively to parents/caregivers via Seesaw in line with the Seesaw Essential Agreement, learning portfolios, formal interviews, impromptu discussions and formal written reports.

General Administration

- Adhere to school procedures in relation to matters such as student attendance, punctuality, care of rooms and school rules
- Adhere to budget requirements for this Learning area
- Ensure the safe and adequate usage and storage of the School's Physical Education/Sports equipment in collaboration with the Head of PE and Sport
- Attend and contribute to meetings for subject, admin and staff and parent-teacher meetings, school events, excursions, assemblies and services

- Undertake rostered supervisory yard duties outside of the classroom and exercise responsibility for the welfare of students
- Provide written articles as and when requested by the Head of PE and Sport for use in relevant SPW communications
- Log any correspondence and communications regarding parent meetings student behaviour and academics on iWise

Interaction with the Wider Community

- Establish and maintain effective communication and working partnership with families to maximise student learning.
- Communicate with parents or guardians, students and colleagues in a professional and constructive manner in a climate of mutual respect.
- Work in partnership with all members of the community to ensure an optimum learning environment.
- Participate in School functions that are deemed to be part of a staff member's professional duties.

Workplace Health and Safety

- Comply with the SPW Workplace Health and Safety policy. The onus is on you to appreciate any restrictions you may have in relation to your health. You must take reasonable care to protect your own health and safety as well of the health and safety of others who may be affected by your actions or omissions.

Additional Duties

- Actively and publicly promote and support the vision, ethos, values and strategic direction of the School.
- Maintain and safeguard the privacy of students and student records.
- Actively participate and engage in the school's Performance Development
- Participate regularly in Professional Learning
- Attend and participate in meetings according to School policy.
- Attend camps and excursions as directed.
- Provide a child safe environment in accordance with the child safe standards;
- Carry out professional duties, as circumstances may require, under reasonable direction of the Principal and/or of those to whom this responsibility has been delegated.

Person Specification

Essential Skills and Abilities

- Demonstrated passion, expertise and understanding of teaching and learning strategies
- Demonstrated ability to deliver a dynamic, innovative and student focused program
- Demonstrated ability to establish and maintain positive relationships with students, parents and staff in a respectful, caring and sensitive manner
- Demonstrated ability to establish and maintain an effective classroom learning environment
- Expert knowledge and understanding of the Australian Curriculum
- Demonstrated ability to use appropriate behaviour management techniques with regard to the School's Positive Behaviour for Learning Policy

- Demonstrated knowledge of and use of a wide range of assessment strategies
- Demonstrated ability to monitor student progress and provide relevant feedback as required
- Demonstrated ability to use initiative and work within defined timelines
- Demonstrated ability to communicate effectively, both verbally and in writing
- Demonstrated ability to work collaboratively as a member of a professional learning team

Essential Experience

- Experience working in a Primary School environment
- Experience working collaboratively with colleagues

Desirable Experience

- Have worked in an inquiry based Primary School environment
- Have extensive experience or qualifications in PE

Essential Qualification

- An appropriate Teaching qualification from a tertiary institution recognised by the South Australian Teachers Registration Board.
- Mandatory Notification Certificate or the willingness to undertake the same.
- Current Working with Children Check (WWCC) or the willingness to undertake the same.
- First Aid Certificate or the willingness to undertake the same.
- A willingness to contribute to the Christian ethos of the school.

Signed & Accepted by		Dated	
Employee Name			
Signed by Line Manager		Dated	
Line Manager Name			

