

# Policies & Procedures



## Behaviour



## Introduction

All children have the right to be in a safe, caring, success-orientated learning environment in which the rights of all children to learn and all teachers to teach are valued and supported. We seek to foster a cooperative relationship between staff, parents and children to assist in managing student behaviour. As we believe that behaviour is learned, we at SPW ensure that the Physical Environment, School Routines, Learning Programme, School Expectations, Class Rules and Teacher Methodology are such that appropriate behaviour is promoted. School Expectations and Class Rules are negotiated with children, monitored and reviewed regularly.

We reinforce appropriate behaviour by regularly acknowledging such and rewarding it through:

- Social reinforcement
- Activity reinforcement
- Token reinforcement
- Tangible reinforcements

## SPW has a Behaviour Policy because:

- A written statement provides clear boundaries.
- Teachers, children and parents have access to a policy which outlines expectations.
- A success orientated environment is promoted.
- The consequences for unacceptable behaviour are clear.

## Parents at SPW expect:

- Fairness
- Equity
- Consistency
- A safe and caring environment with nurturing staff
- Individual attention to each child
- Clear communication between home and the school
- Clearly stated expectations and procedures understood by the entire community
- Teachers who are adequately trained in appropriate systems of protective behaviours, problem solving, conflict resolution and the development of children's self-esteem
- Appropriate Bullying and Harassment Policies

## Children learn best when:

- Opinions and ideas are valued and respected
- Successes are recognised and prior knowledge is built upon
- Efforts are valued and risk-taking is encouraged
- Relevant technologies are provided
- Self-esteem is nurtured
- The learning environment is safe and secure
- Learning is activity based and collaborative
- Curriculum is interesting, relevant and challenging
- Individual learning styles are recognised and catered for
- Feedback is specific
- Staff are happily engaged in their own lifelong learning
- Collaboration is evident between home and school
- Expectations, routines and behaviour management strategies are clear and practised
- Adults model appropriate behaviour
- Learning is fun

## Children at SPW are encouraged and expect to behave in an acceptable way at all times:

- While at school
- While on any official school excursions, camps, or school organised events
- When travelling to and from school or in school uniform

## Expectations of children at SPW:

- We walk on stairs, balconies, concrete or paved areas, and around corners.
- We are visible at all times when in the playground and under the supervision of a teacher if in a designated indoor area of the school, including classrooms.
- We know the following areas are out of bounds, unless accompanied or directed to be there by an adult:
  - Car parks
  - The staff room and staff work rooms
  - The Preschool playground for R-7 children
  - The back Giles Avenue netball court
  - The play area between Millington and Thorpe for Years 3-7 children
  - Braested Field for Years 3-7 children
  - McKenzie Field for Years R-2 children
  - Balconies and stairs at recess and lunch
- We can enter Law Smith Building only through the eastern Student Entrance, unless accompanied by an adult.
- We play safe games that do not include brandy, play fights, piggy backs, climbing trees, red rover all over, and physical contact sports without an adult umpire (therefore tackling or unduly rough play is not acceptable).
- We stay off plants, trees and garden beds.
- We refrain from throwing dangerous items such as bark or stones.
- We show courtesy and respect for all members of the school community.
- We are thoughtful and keep our environment clean.
- We are good sports and play fairly (ensure fair play by agreeing to the rules of game before starting game).
- We listen to others and use "I..." statements if necessary.
- We are considerate of others and walk quietly around the school during class time.
- We use our manners at the canteen and line up sensibly.
- We are punctual at all times.
- We must keep mobile phones turned off and in our school bags during the regular school day.
- We must have written permission from our parent/caregiver if we are going leave the school grounds during the regular school day.
- We must leave from our designated class area or the Front Office (during play times) if we are leaving the school grounds during regular school hours.
- Between 3.15pm and 3.45pm we must wait either on the Chapel steps or the seats facing Braested Field to be collected by our parents.
- We are able to be on the school grounds between 8.15am and 3.45pm only unless we are involved in a supervised before or after school activity. If we are not involved in a supervised activity and arrive early we must wait on the Chapel steps until the 8.15am siren. If we are not collected by 3.45pm the duty teacher will take us to OSHC until our parents or caregivers arrive.
- We are able to be on the school grounds between 8.15 am and 3.45 pm only. If we are on the school grounds at other times, we must be under the direct supervision of a designated adult.
- We must leave skateboards, roller blades, and roller skates at home.

- We must put our dogs on a lead if bringing them onto the school grounds.
- We refrain from having any intimate physical contact with other students.
- We know that all forms of physical, verbal, sexual, racial or emotional abuse or harassment, including threatened violence, are unacceptable at our school.
- We respect that our school is completely free from harmful drugs.
- We leave chewing gum/bubble gum at home.
- We accept that some items are prohibited from our school and these include knives and other sharp and dangerous implements, tobacco, matches, lighters, spray cans, liquid paper, alcohol, illegal drugs and harmful substances.
- We leave valuable toys and electrical equipment at home. These items include swap cards and trading items, walkmans, diskmans and ipods.
- We wear a hat during outside activities unless instructed otherwise by our adult supervisor.
- We eat our lunch under the supervision of our teachers in or immediately outside our classroom.
- We make sure that food is kept away from McKenzie and Braested Fields.
- We must have a permission card from a teacher if we are going to the sick bay.
- We must wear a helmet when riding to and from school.
- We must disembark from our bike or scooter when on school grounds.
- We must play safely on the play equipment which means taking our turn and not running or playing chasey on it.
- Unless we are supervised by a teacher, the play equipment by Gillam Building and the library is for Years 3-7 only and the other play equipment is for ELC to Year 2 only.

## Consequences for inappropriate behaviour:

All teachers use the remind/warn/act system to ensure that continued learning is the focus of our Behaviour Policy.

Children are encouraged to recognise their behaviour, take responsibility for their choices and identify what appropriate behaviour is. **Teachers use their discretion and apply logical consequences for inappropriate behaviour.**

- A. If an infringement of the St Peter's Woodlands expectations comes to the notice of the yard duty teacher, and consequences are applied, a Yard Duty Report will be completed and sent to the relevant Assistant Principal, who will monitor all such reports.
- B. If a child's behaviour in the classroom warrants time with the Assistant Principal/Principal in order to protect the rights of other children, after counselling, parents will be notified.

## What is unacceptable behaviour at SPW?

- A repeated lack of regard for class rules (child sent to office)
- A continued lack of regard for school expectations as specified in the St Peter's Woodlands expectations
- Physical, verbal, sexual, racial abuse/harassment
- Behaviour that is illegal, unlawful or threatens the safety, well-being or good order of the school community
- Threatened or perpetrated violence
- Interference with the rights of a child/staff to carry out tasks
- Persistent or wilful inattention or indifference to school work or school life

## The following order of consequences may apply for instances of unacceptable behaviour as reported to the Principal/Nominee:

### *The First Time:*

- Notify parents/caregivers
- Negotiated consequences
- Record unacceptable behaviour
- Documentation signed by Principal/Nominee

### *The Second Time:*

- Notify parents/caregivers
- Internal suspension (from yard or from class)
- Behaviour change plan (re-entry negotiated)
- Documentation signed by Principal/Nominee

### *The Third Time:*

- Notify parents/caregivers
- External suspension for up to 1 week
- Behaviour change plan (re-entry negotiated)
- Documentation signed by Principal/Nominee

### *The Fourth Time:*

- Notify parents/caregivers
- External suspension for up to 2 weeks
- Behaviour change plan (re-entry negotiated)
- Documentation signed by Principal/Nominee

### *The Fifth Time:*

- Notify parents/caregivers
- External suspension for up to 4 weeks
- Behaviour change plan (re-entry negotiated)
- Documentation signed by Principal/Nominee

### *The Sixth Time:*

- Expulsion from the School

**Please note that as every child has an opportunity for forgiveness and continuous learning, they start the new school year with a new beginning, hence the identified order of consequences as outlined above are relevant for one school year only.**

## Take home procedure (Immediate Suspension)

If the child is unwilling or unable to comply with any of the above, or is a danger to themselves, staff or other children, then take home procedure (suspension) will apply immediately.

1. The Principal/Nominee will contact parents/caregivers, or emergency contact person to organise for an adult to collect the child for the remainder of the day. If there is no adult to collect the child the police will be called.
2. When the child returns, a re-entry plan must be negotiated.

## Immediate Expulsion/Suspension

If the severity of the unacceptable behaviour warrants a stronger and immediate response, the child may be expelled/suspended straight away at the discretion of the Principal.

## Use of Police

In circumstances where the safety or well-being of a child/staff/parent is threatened, and a parent/ caregiver/ emergency contact person cannot assist, the police may be called (this includes a child leaving the school grounds without permission).