



# Parent Set Up Form Early Learning Centre



Parent/Guardian Details	
Parent/Guardian Name	
Address	
Date of Birth	__ / __ / ____
Email	
Mobile Phone	04__ ____

ELC Instalment Frequency	
<input type="checkbox"/> Fortnightly instalments	Fees will be debited from your account fortnightly in arrears

Voluntary Contribution to the SPW Foundation Building Fund	
<p>The SPW Foundation Building Fund is essential to the development of School facilities and classroom refurbishment. All families are asked to contribute towards the fund, with a suggested voluntary payment of \$60 per child per semester or \$120 per year. Your donation will be as per your instalment frequency and be included on your regular statement.</p>	
<input checked="" type="checkbox"/>	I/We will support the SPW Foundation Building Fund
<input type="checkbox"/>	I/We chose not to support the SPW Foundation Building in the current year

Card or Bank Details		
Credit / Debit Card	Card Number:	□□□□□□□□□□□□□□□□
	Expiry Date:	□□/□□
	Name on Card:	
Bank Account	BSB	Account Number
	Account Holder Name	

Account Holder Declaration and Signature			
<p>I/We hereby register with School EasyPay ("SEP") and authorise the School ("School") and SEP to process payments from the bank or card account nominated above in accordance with the Statements provided by the School, this Parent Set Up form (PSF) and the School EasyPay Terms &amp; Conditions (SEPTC) which are available from the School, on <a href="http://www.schooleasypay.com.au">www.schooleasypay.com.au</a> or by emailing <a href="mailto:info@schooleasypay.com.au">info@schooleasypay.com.au</a>. By signing this PSF, I confirm the information above is true and correct, that I have read and understood the PSF and the SEPTC, that I agree to be bound by the PSF and the PSF and SEPTC and that I agree that henceforth I am required to maintain at all times an appropriate Direct Debit Authority with the School authorising the School to initiate the direct debit of School fees and other charges payable. I understand that this arrangement will remain in place until such time as it is cancelled by me in writing, or by the School or by SEP. I understand and agree that all payment related queries or disputes should be resolved with the School.</p> <p><b>Direct Debit Request:</b> I/we hereby request that moneys due in terms of the repayment arrangements covered by this document be drawn by Zenith Payments Pty Ltd t/a School EasyPay (User ID: 428563) under the Direct Debit System from my/our account stated above. I/we acknowledge that this Direct Debiting arrangement is governed by the terms of the Direct Debit Service Agreement received from Zenith Payments Pty Ltd t/a School EasyPay. Transactions will appear on your bank or card statement as "SCHOOL EASYPAY AUSTRALIA ROZELLE"</p>			
Account Holder	x	Date	__ / __ / ____
Signature	x		

Submit Completed Form By			
Scan & Email	<a href="mailto:finance@spw.sa.edu.au">finance@spw.sa.edu.au</a>	Mail	St Peter's Woodlands
In Person / Mail to	The Finance Office		39 Partridge Street, Glenelg 5045